



FREMONT CHRISTIAN SCHOOL

2018-2019 EXTENDED CARE CONTRACT

4760 Thornton Avenue
Fremont, CA 94536
510-744-2241
fremontchristian.com

Parents are required to have an Extended Care Contract for each student. In order to provide a safe environment for our students, it is important that they be picked up on time or they will be signed into Extended Care. All early outs are included in the monthly rates provided below. Extended Care on Half-Days will be billed beginning 15 minutes after release for Emergency and Hourly contract families. If you have any questions, please call the Business Office at 510-744-2249. Complete one contract per student and return to the Business Office.

Kinder Extended Care Hours
7:00-8:00 AM and 3:00-6:30 PM

Grades 1-5 Care Hours
7:00-8:00 AM and 3:30-6:30 PM

Grades 6-8 Extended Care Hours
3:00-6:30 PM

Student Name: _____ Grade: _____ Contract Start: First Day _____ Family Acct. #: _____
(Business Office Use Only)

Contract Type:

- Emergency Only**
Emergency Drop-In: Billed \$25 per usage (AM or PM usage)
- Hourly Only**
Hourly Fee: \$10 per hour/5 hour minimum; \$50 minimum per month charge
- Morning & Afternoon**
\$350 per month
- Afternoon Only**
\$300 per month

Definitions:

Initial that you have read each of the following disclosures.

_____ **Emergency Only (K-8):** For the family not expecting to need Extended Care, but available for rare occasions. We bill only when used: \$25 each for the first 2 occurrences per month, \$40 will be billed for any occurrence after the first 2 in a given month. Fees are due with the statement when received.

_____ **Hourly Only (K-8):** For the moderate user of the Extended Care program. The number of hours to be used is flexible above 5 hours per month. You will be billed \$10 per hour (rounded to the next quarter hour) on the next statement for the amount of use. If you use less than 5 hours you will be billed the monthly minimum of \$50.

_____ **Morning & Afternoon (K-5):** For the full time user who needs to drop off prior to the beginning of school and needs after school care as well. The number of hours is unlimited during program hours and is billed on a monthly basis in advance and is due with tuition. This program is billed September through May on a recurring monthly charge for 9 months.

_____ **Afternoon Only (K-8):** For the full time user of Extended Care, who does not require morning care prior to school starting. The after school use is unlimited during the program hours and is billed on a monthly basis in advance and due with tuition. Kindergarten-Grade 5 students under this plan that are dropped off prior to 8:00 AM will be billed an emergency charge of \$25 per use. This program is billed September through May on a recurring monthly charge for 9 months.

_____ **Late Pick-up Fees:** Extended Care closes promptly at 6:30 PM. Late fees consisting of \$20 for every 15 minutes after closing will be billed to the student's account.

_____ **Half Days:** There are typically two half days in the school year: one on the last day of school before Christmas vacation, and the second one on the last day of the school year. Billing on half days begins 15 minutes after dismissal.

_____ **Sign In & Out:** Students will only be released to their parents, custodial adult, or those listed on their emergency forms. If a student needs to be picked up by an adult who is not listed on their emergency form, we require written permission from the student's parent(s) to be given to the Extended Care staff. It is the parent's and/or authorized adult's responsibility to swipe each student in or out of the Extended Care program using their Extended Care card. (For after school care, Extended Care staff will sign in student.) Any student who is not picked up 5 minutes after dismissal will be sent to Extended Care.

_____ **Failure to Sign Out:** Students who are not swiped out will be billed until 6:30 PM.

_____ **Scan Card Replacements:** Your two (2) original Extended Care Scan Cards will be issued at no charge. A replacement or additional card is \$10.

_____ **Changes:** Contract changes made after the 3rd of the month will not be effective until the following month. The first change in a school year is free. Any subsequent changes will be billed \$25 each, per student.

_____ **Family Pass:** This pass will only be made available to grade K, 6, 7, & 8 students who have a sibling in Grades 1-5. If you are eligible for this pass, Extended Care billing will begin at 3:30 PM for Hourly and Emergency contract families.

Sibling's Name: _____

Grade: _____

I have read and understand the type of service I have requested. I will abide by the rules and standards set for the Extended Care Program of Fremont Christian School.

Parent Signature _____

Date _____

Current Schedules

Grade	Regular Release	Regular Pick-up	Early Out Release	Early Out Pick-up	Half Day Release	Half Day Pick-up
K	2:45 PM	2:45-3:00 PM	1:45 PM	1:45-2:00 PM	11:45 AM	11:45-12:00 PM
1-5	3:15 PM	3:15-3:30 PM	1:45 PM	1:45-2:00 PM	12:00 PM	12:00-12:15 PM
6-8	2:50 PM	2:50-3:00 PM	1:30 PM	1:30-1:40 PM	11:22 AM	11:22-11:35 AM

Exiting Campus

All K-8 students must swipe their Extended Care Scan Card when exiting Extended Care.

Meeting With a Teacher After School

Students in Grades K-5 not staying for Extended Care, but need to meet with a teacher after school and beyond 3:30 PM, should be accompanied by their parent in order to avoid extended care fees.

Students in Grades 6-8 not staying for Extended Care, but need to meet with a teacher after school and beyond 3:00 PM, should be accompanied by their parent in order to avoid extended care fees.

When Using the Library, Band Room, Tutoring Services, or Special Paid Programs

Elementary parents should review these special situations with their campus administrator at the start of the school year.

Junior High (Grades 6-8): All junior high students needing to use the library, band room, tutoring services, meet with a teacher, or special paid programming, must first sign in with Extended Care. Students on campus for any reason except athletic team practice, will be billed for Extended Care beginning at 3:00 PM. Students on campus when the Library, Band Room, or tutoring closes, will be taken to Extended Care.

When Participating in After-School Athletic Team Practice

Junior High (Grades 6-8) students in sports are given 15 minutes following a practice/game to be picked-up before they will be checked into Extended Care by their coach. Charges will accrue from the time a student is checked in. If Extended Care is closed, the coach will wait with the student, but a letter will be sent from the Administration documenting the incident and a late fee of \$40.00 will be charged.

Schedules:

Kindergarten

- 2:45-3:00 PM Kindergarten carline pick-up
- 2:45 PM Kindergarten Extended Care begins (Charges start at 3:00 PM)
- 2:45-4:00 PM Snack/Playground
- 4:00-6:30 PM Crafts/Game Time/Free Time (age appropriate)

Elementary, Grades 1-5

- 3:15-3:30 PM Carline pick-up
- 3:15 PM Extended Care begins (Charges start at 3:30 PM)
- 3:30-4:15 PM Playground (optional indoor homework/reading time)
- 4:30-5:15 PM Indoor Homework/Reading Time
- 5:15-6:30 PM Crafts/Game Time/Free Time

Junior High

- 2:50-3:00 PM Pick-up at curb (Charges start at 3:00 PM)
- 3:00 PM Extended Care begins – students go to Secondary Pavilion or Library.
- 3:15 PM **Students with elementary siblings that go to the carline, are to report to the Atrium.**
- 3:00-6:30 PM Depending on the specifics of the day, the students will engage in a combination of the following: Playing/Socializing in the Pavilion; watching an FCS home-game; working on homework in the JH Extended Care room or Library; playing games in the JH Extended Care room. *A USB flash-drive is useful for students to keep work on, in order to access and complete that work when using a computer in the school library.*