



FREMONT CHRISTIAN SCHOOL

2020-2021 EARLY EDUCATION DISTANCE LEARNING ADMISSIONS AGREEMENT

4760 Thornton Avenue
Fremont, CA 94536
510-744-2241
fremontchristian.com

Child's Name _____

Last

First

Hours of Operation

Office hours are 8:00 AM to 5:00 PM, Monday through Friday.

Attendance Schedule

Tuition is based on a half day schedule from 9:00 AM – 12:00 PM.

Tuition Fee

I have read the annual Fee Schedule in its entirety. I understand that tuition schedules are usually published before the start of a new school year and, and will not be changed with less than a thirty (30) day notice according to CCL, Title 22.

Initials

Half Day, Virtual Preschool/Ages 2 – 5 Years \$500 per month

Financial Policy

Tuition is due on the first of each month whether or not a monthly invoice is received. Any account that becomes thirty (30) days delinquent from the first of each month will result in termination of services. There is a grace period until the fifth (5th), or the last business day prior to the fifth (5th), after which a \$40.00 late fee will be charged. Any payments returned for non-payment via FACTS will incur a \$30 returned item fee from FACTS. Any checks accepted by our business office and returned for non-payment will incur a \$40 charge. Recurrence of payments/checks returned for non-payment will result in required cash payments.

Initials

Payment Options

1. **ACH** – Login to your account RenWeb/ParentsWeb account to access the FACTS Payment Plan Options
See "FACTS Payment Instructions" sheet for details
2. **Credit Card** – Login to your RenWeb/ParentsWeb account to access the FACTS Payment Plan Options
See "FACTS Payment Instructions" sheet for details
3. **Personal Check, Cashier's Check, Money Order, or Cash** paid at the FCS Business Office (*\$10 monthly processing fee*).
4. **Automatic Bill Pay** (*\$10 monthly processing fee*) – This is done by setting up direct payment through your bank. You will need to provide your bank the following information:
Fremont Christian School
4760 Thornton Avenue Fremont, CA 94536
Your FCS Acct# for the memo section of your payment

Payment Reminder

A payment reminder will be sent by email. Please provide the most current email address for the individual financially responsible for the account:

Email: _____

School Closures

All school closure days, inclusive of Holidays and Teacher In-Service days, are published on the school website calendar at www.fremontchristian.com, and are calculated into the monthly fees. No tuition credit is given for school closures.

Initials

Discipline

It is the parent/guardian's responsibility to partner with FCS Preschool to uphold the Behavior Policy outlined in the Preschool Parent Handbook, to foster an attitude of safe, kind, and respectful behavior for the Christian culture and life, which we maintain at the school. I understand the Behavior Policy and procedures are outlined in the Preschool Parent Handbook.

Initials

Department of Health and Human Services

Fremont Christian Preschool is licensed by the California Department of Health and Human Services, Community Care Licensing: #010212589. Any duly authorized officer on the FCS campus, employee, or agent of the Department may, upon presentation of proper identification, enter and inspect any place providing personal care, supervision, and services at any time, with or without advance notice, to secure compliance with, or to prevent a violation of, this act or the regulations adopted by the Department pursuant to the act.

Initials

Withdrawal/Withdrawal with Intent to Return

A family initiated withdrawal must be in writing and submitted a minimum of two weeks in advance of the last desired date of attendance. A \$250 fee will be applied automatically to the account if written withdrawal notification is less than two weeks before the desired last date of attendance. First month tuition and registration payments are nonrefundable, and will not be prorated for withdrawal in the first month of enrollment. Families who withdraw with intent to return are terminating the Admissions Agreement, and will be required to submit a new Application for review and acceptance by the Admissions Committee no sooner than the day after the last day of attendance. A new admission decision letter with instruction will be sent. Families who withdraw with intent to return are not guaranteed placement; placement is based on current enrollment availability and may result in placement on the waitlist.

Initials

Termination of Admission Agreement

The Admissions Agreement can be terminated resulting in dismissal of the child and family for the following conditions: Non-compliance with Community Care Licensing Regulations, Title 22 (available for review at www.cclcd.ca.gov); delinquent accounts; violation of written policies outlined in the Preschool Parent Handbook; false information on written documents; inappropriate behavior toward staff on the part of parent or child; challenging behavior that impact the personal rights of enrolled children and/or employee rights, including but not limited to biting, hitting, kicking, and throwing of objects; or a child has obtained eligibility for special education services that are recommended to be provided by a public and/or private special education service in compliance with the child's right to the *Least Restricted Environment* as outlined in their IFSP/IEP or eligibility for services documentation.

Initials

Transferring from Remote Learning to In-Person Learning

A parent of a remote learning student who chooses to transfer from remote learning to learning in-person must notify the Registrar in writing at earlyeducation@fremontchristian.com and establish an in-class start date. There will be no proration made to accounts in the months of June or December due to a transfer of schedule to in-person learning. The parent/guardian must submit a Registration Fee of \$250 as well as a Physician's Report, a copy of the child's Birth Certificate, an up-to-date Immunization Record, a TB Screening and a signed In-Person Admissions Agreement before a transfer can be completed.

Initials

Authorizations

I give permission for my child to take part in school activities and absolve the school from liability to me or my child because of injury to me or my child at school or during any school activity.

Parent/Guardian Signature _____ Date _____

FCS Administrator Signature _____ Date _____