

FREMONT CHRISTIAN SCHOOL / EE-12  
VOLUNTEER REGISTRATION FORM

2023-2024

In order to conform to current California law, volunteers who help in the classroom, attend class parties, field trips, or will be on any FCS campus during school hours need to complete a volunteer application. **You must make arrangements through the Human Resource department in the Business Office at [HR@fremontchristian.com](mailto:HR@fremontchristian.com) to do the following at your own expense during the hours noted below:**

Submit a completed volunteer application with signature to Human Resources in the Business Office  
**PS Volunteers:** Submit a check for \$94.00 made out to FCS for the cost of fingerprinting (DOJ, FBI, CACI, and DSS clearances)

**TK-12 Volunteers:** Submit a check for \$70.00 made out to FCS for the cost of fingerprinting (DOJ & FBI clearances)

Submit proof of a current, negative T.B. test / T.B. Risk Assessment

**TUESDAYS: 8:00-11:30am / THURSDAYS: 1:30-4:30pm / FRIDAYS by Appointment Only: 8:00am-4:30pm**

Personal Information

Name \_\_\_\_\_ Sex \_\_\_\_\_

E-mail Address \_\_\_\_\_ Phone (H) \_\_\_\_\_ (C) \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

DOB (MM/DD/YY) \_\_\_\_\_ Driver License# \_\_\_\_\_ S.S.# \_\_\_\_\_

Passport or Visa I.D. (if not a U.S. citizen) \_\_\_\_\_

Occupation \_\_\_\_\_ Phone (W) \_\_\_\_\_

Employer \_\_\_\_\_

Marital Status: Single \_\_\_ Married \_\_\_ Widowed \_\_\_ Divorced \_\_\_

Spouse \_\_\_\_\_

Are you free of illegal substance abuse? Yes \_\_\_\_\_ No \_\_\_\_\_

Have you ever been arrested or convicted of criminal offense? Yes \_\_\_\_\_ No \_\_\_\_\_

Have you ever been arrested or convicted for the sale of drugs? Yes \_\_\_\_\_ No \_\_\_\_\_

Has your driver's license ever been suspended or revoked? Yes \_\_\_\_\_ No \_\_\_\_\_

Other than the above matters, is there any fact or circumstance involving you or your background that would call into question your being entrusted with the supervision, guidance and care of young people? Yes \_\_\_\_\_ No \_\_\_\_\_

I agree to abide by all school rules, regulations and policies as may be required by the boards of Harbor Light and Fremont Christian School, as well as to foster an attitude of respect for the Christian culture and life, which are maintained at this school. While volunteering, I agree to dress in modest attire. I am aware that I must follow the procedures for signing in/out at the Elementary and/or Secondary campuses and must have my badge on at all times while volunteering.

Signature \_\_\_\_\_

Date \_\_\_\_\_

**OFFICE USE ONLY**

Request for Live Scan Service form given on:

Completed on:

T.B. Test and fingerprint process completed and volunteer approved:

**FREMONT CHRISTIAN SCHOOL VOLUNTEER REGISTRATION FORM  
2023-2024**

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Student's Name \_\_\_\_\_ Grade \_\_\_\_\_ Teacher \_\_\_\_\_

Student's Name \_\_\_\_\_ Grade \_\_\_\_\_ Teacher \_\_\_\_\_

Student's Name \_\_\_\_\_ Grade \_\_\_\_\_ Teacher \_\_\_\_\_

Student's Name \_\_\_\_\_ Grade \_\_\_\_\_ Teacher \_\_\_\_\_

**Early Ed Dept.**

- Spring Pre-K Field Trip – Chaperone
- All School June Field Trip – Chaperone
- Picture Day
- Spring Pre-K Field Trip – Chaperone & Driver
- All School June Field Trip – Chaperone & Driver
- Preschool Expo

I would like to volunteer in the classroom:

- Help with art/craft projects
- Make visual aids for classroom
- Attend and help with class parties
- Interact with children by using flash cards, games, etc.

**Kindergarten – Grade 12**

I would like to be called upon to help with the following special events:

- Choir Musicales
- Picture Day
- Concerts
- Calendarized School Events
- Science Faire
- When needed  
flash cards, games, etc.

**CLASS ROOM AIDE**

- Tutor a child who is having difficulties.
- Supervise written work while the teacher instructs another group
- Maintain bulletin boards

**HOMEWORK AIDE**

- Correct class papers - math, spelling using the teacher's key
- Make visual aids for classroom (flash cards, games, etc.)
- Interact with children by using

**ROOM PARENT**

- Plan and organize class parties
- Call parents for refreshments
- Make refreshments for parties
- Attend and help at class parties
- Help supervise field trips

**OTHER**

- Book Fair
- Athletic Events
- Share a musical instrument in a class
- Sewing

**FIELD TRIPS**

- Plan to attend class field trips

**SPECIAL PROJECTS**

- Help with arts/crafts project
- Help in a drama class

LIST OTHER AREAS YOU FEEL YOU COULD SHARE OR HELP IN:

\_\_\_\_\_